



Request for Qualifications

For

Construction Materials Testing and Inspection Services

Jennings Park Project

23-655-RFQ-01

Submission Deadline

4:00 PM Wednesday, August 24, 2022

I. Project

Construction Materials Testing and Inspection Services for the Jennings Park Project.

II. Project Summary

Iredell County is seeking Statements of Qualifications from professional firms to provide construction materials testing and inspection services related to the Jennings Park Project. The project site is located at 141 Deitz Rd, Statesville, NC 28625.

III. Request

The intent of this Request for Qualifications (RFQ) is to have professional engineering firms specifically address the services required and provide the Owner with a well-considered response for those services. It is anticipated that a contract will be negotiated with the successful engineering firm properly licensed in the State of North Carolina on the basis of demonstrated competence and qualifications for the type of professional services required.

The engineering firm will be asked to provide the following services:

- Soils Testing;
- Concrete Testing;
- Stone and Asphalt Testing;
- Additional materials testing, geotechnical engineering and environmental services as requested.

IV. Firm Qualifications

The selected architectural firm's assigned project staff must be experienced in all phases of construction materials testing and inspection services of similar public projects; have extensive knowledge of the regulations governing construction testing services in the State of North Carolina; and have a proven capability to effectively and efficiently work with County staff and officials, design and construction professionals, and meeting the needs and goals of the project outlined by Iredell County.

V. Responses shall include, but are not limited to the following information:

- Firm background, related experience and technical expertise.
- Identify staff and any specialty consultants who will work on the project.
- Provide five (5) client references with project completed.
- Past Performance

- Describe any litigation or arbitration within the last five (5) years.
- Note any conflicts of interest.

VI. Project Timeline

The key activities and milestone dates for the selection process are listed below:

<u>Activity</u>	<u>Milestone Date</u>
• RFQ Published and Distributed	8-5-2022
• Deadline for Respondent Questions	8-15-2022
• Proposal Submission Deadline	4:00 PM 8-24-2022
• Recommendation to Iredell Co. Board of Commissioners for approval	9-6-2022
• Selected Firm Notification	9-7-2022

VII. Submission of Proposal Packages

Qualifications Submittals shall include:

- A) One (1) complete qualifications packages in hardcopy, 8 1/2" x 11", side bound with Table of Contents and reference tabs for key sections. Submittals shall not exceed sixteen (16) pages single-sided, or eight (8) pages double-sided (Front/back covers, table of contents, tab pages and photographs are excluded from these page totals).

AND

- B) One (1) electronic copy of the complete package on USB Drive or DVD/CD.

To be considered, submissions must be received at the following address no later than 4:00 PM Wednesday, August 24, 2022:

If delivered in person or by FedEx/UPS:

Iredell County
 Attn: David Sifford, Purchasing Agent & Contracts Manager
 200 South Center Street
 Statesville, North Carolina, 28677

If by USPS:

Iredell County
Attn: David Sifford, Purchasing Agent & Contracts Manager
PO Box 788
Statesville, North Carolina, 28687

XIII. Selection Process

- A. Iredell County will appoint a committee whose responsibilities will include performing evaluations of each SOQ. The Evaluations Committee will focus on identifying relative strengths, weaknesses, deficiencies and risks associated with each SOQ.
- B. Iredell County intends to select the most qualified firm(s) on the basis of best overall SOQ that, in its sole opinion, is most advantageous to the County.
- C. Selection may be based solely on the individual merits of one Qualifications Statement package and references depending on the findings and opinion of the Evaluation Committee. However, the Evaluations Committee may choose to interview and hold site visits with one or more selected candidates before finalizing its recommendation.
- D. Notification: Firms who submit SOQs will be notified of the selection results. Final recommendation of any selected firm is subject to the approval of the Iredell County Board of Commissioners.
- E. Board Approval and Contract Execution: The Evaluation Committee's recommendation will be presented to the Board of County Commissioners for approval with authorization to begin negotiations for a contract with the Evaluation Committee's highest rated Consultant first. If after discussion and negotiation, a mutually agreeable agreement and fee is not successful, negotiations will be terminated and the County may enter into negotiations with an alternate firm.
- F. Iredell County reserves the right to cancel this RFQ at any time, elect not to proceed with any of the respondents, modify the scope of the work, re-solicit RFQs or choose not to award for any reason.

XI. General Conditions of the Request for Qualifications

- A. Any and all cost incurred by respondents in preparing or submitting a proposal for the Project shall be the respondents' sole responsibility.
- B. All responses, inquiries or correspondence relating to this RFQ will become the property of Iredell County when received.

- C. Any questions regarding the RFQ should be submitted by email and directed to the Iredell County Purchasing and Contracts Manager, David Sifford, david.sifford@co.iredell.nc.us. If a question of general concern is asked by any firm with regards to this RFQ a copy of the written response will be sent to all firms by addendum. The deadline for all inquiries is 5:00 PM on August 15, 2022.
- D. Iredell County reserves the right to accept or reject any and all responses received in response to this Request for Qualifications and to cancel the process at any time. The County reserves the right to request additional information or clarification of information provided in the response without changing the terms of the Request for Qualifications.

XII. CONFIDENTIALITY OF DOCUMENTS

North Carolina General Statute Chapter 132, Public Records, governs the accessibility of records compiled by NC Governmental Entities. In general, all documents submitted in response to this Request for Qualifications will become public records and are subject to public disclosure unless specifically excepted by North Carolina General Statute. NC General Statute §132-1.2 and §66-152 provide definitions and protection of certain documents and information from public disclosure that constitute a “trade secret”, provided it meets the specific conditions as outlined in §132-1.2(1)a-d.

Iredell County will withhold or redact documents or information designated “confidential trade secret” that meet these requirements from public disclosure to the extent that it is entitled or required to do so by applicable law.

No submission is to be marked “confidential” or “trade secret” in its entirety.